



OCC Funding Report Form

Name of group: _____

Please complete the table below

ALL APPLICANTS OF OCC FUNDING TO COMPLETE:	
Date project completed	
Number of people involved with the project	
Approximate number of people reached in your community	
Photos of activities included in the project – people in action, before and after shots etc Please attach these as a separate, named file and email to OCC, details below.	
Copies of any media coverage (local newsletters, newspaper, etc.) Please attach links to these, or copies as separate, named files and email to OCC.	

Summary of Project:

List any organisations & businesses involved (include schools, community groups)



GROUPS WHO RECEIVED MORE THAN \$2,000 IN FUNDING TO COMPLETE:

Did the project meet your goals? How?
If the project didn't meet your goals, why not?

Are there any opportunities you have identified as a result of this project? If yes, what are they?



How has your group & community benefitted from the project?

ALL SUCCESSFUL APPLICANTS PLEASE COMPLETE THE BUDGET TABLES BELOW

INCOME:

TOTAL:

INCOME:	TOTAL:	
OCC funds		Leave this column blank
In kind cash contributions		
Other funding		
TOTAL project income		

PROJECT EXPENSES: (please include a copy of all receipts)

Item	Total Expense	Leave this column blank
TOTAL project expenses		

Please email a copy of this completed form to OCC



anna.robinson@otagocatchments.co.nz or sam.dixon@otagocatchments.co.nz

You should receive a reply within 3 working days to acknowledge receipt of this report.