**DIRECT GROUP FUNDING REPORT FORM**

Name of Group:.............................................................................................................

Please complete table below

|  |
| --- |
| **OUTCOMES OF YOUR GROUP’S FUNDING** |
| **What was the primary purpose of the DG funding you received?** |
| If this funding was used for Events – please list what Events were held. |
| Did you see an increase in Catchment Engagement through these events or your Primary purpose? If so, how did you gauge this? |
| Approximate number of people reached in your community – was this more or less prior to your funding? |
| What expertise or training did you use in these events? Would you recommend any of these? |
| Did your group have any additional funding to support your Outcomes? Please state. |
| How has your group and community benefitted from the funding? |
|  |
| What has changed as a result of this funding? |
| Photos of activities included in the project – people in action, before and after shots etc Please attach these as a separate, named file and email to OCC, details below. |
| Copies of any media coverage (local newsletters, newspaper, etc.) Please attach links to these, or copies as separate, named files and email to OCC. |

**PLEASE COMPLETE THE FINANCIAL INFORMATION BELOW**

**PROFIT AND LOSS STATEMENT**

|  |  |  |  |
| --- | --- | --- | --- |
| Particulars | **Amount** | **OCC Amount** | (leave this blank) |
| **Income:** |  |  |  |
| OCC DG Fund Grant |  | **$** |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Operating Expenses** | **$** |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **TOTAL Operating Expenses:** | **$** |  |  |
| **Net Profit/(Loss)** | **$** |  |  |

**Please email a completed copy of this form to OCC**

[**admin@otagocatchments.co.nz**](mailto:admin@otagocatchments.co.nz)

You should receive a reply within 3 working days to acknowledge receipt of this report.