

## Criteria + Terms & Conditions for OCC Direct Group Funding

Guideline application amount \$10,000 per annum

### OCC Vision & Values

**“To create and support an Otago wide network of catchment groups that are addressing environmental issues now and for generations to come.”**

#### THIS VISION IS BACKED BY OUR VALUES:

- **Recognise the uniqueness of every catchment group**
- **Support all catchment groups no matter their size or stage**
- **Share knowledge and resources across the region**
- **Collaborate with the Otago community and all stakeholders**

#### KEY OBJECTIVE OF OCC

**Improved management of Otago’s environment, with a focus on water quality, by enabling and supporting an active, engaged and effective Catchment Group network.**

## Background

The primary purpose of the Direct Group fund is to give catchment and water care groups an ability to finance personnel for administration, group coordination and community engagement for the purpose of pursuing activities. This fund is designed to help keep groups active and engaged by removing financial barriers to financing personnel.

## Direct Group Fund Description

- Contestable fund, amount dependent on funds available and at committee discretion.

Guideline application amount \$10,000 per annum.

There are two annual application windows

- Open 1 April, closes 30 April
- Open 1 November, closes 30 November
- Possible reapplication annually with co-funding preferred
- Potential for OCC to house funding on behalf of the group

## Direct Group Fund Application Description

### Available for:

- Financing personnel for administration, group coordination, community engagement
- Costs for personnel only – this could be external contractors supporting your group

### Expectations:

- Work alongside and with support from OCC facilitators
- Invitations to OCC to attend events & workshops
- Agreement for OCC to promote your achievements through our communications
- Active community engagement of group should be demonstrated
- Groups application to align with OCC vision
- Show how the funding will benefit the group
- A plan with measurable outcomes, eg. # of events planned, community engagement success measures, how many hours the funding will cover and for what purpose

### What will not be funded:

- Applications outside of Otago
- Applications that primarily benefit an individual
- Applications that are restrictive with results, data and learnings for other Otago Catchment Groups
- Political activity
- Capital items
- Commercial trials or Intellectual Property development
- Applications by businesses, agricultural levy bodies, local government and council funded organisations, unless they are participants within that catchment group in the Project
- Retrospective funding
- Resource consenting (Please look into ORC's fund which is available to cover resource consent expenses for groups)
- Maintenance of existing projects
- Alcohol

## Reporting

- Summary report (1-2 pages incl photos) of group achievements for the period (12 months)
- Recognition of OCC in communications etc
- Stories and photos and attendance numbers in report
- Copy of financial reports or cashflow statements for the funding period



## Approval

Approval at OCC committee level following recommendation of the OCC funding group.

## Terms & Conditions

- Funding is for a 12 month period and can only be applied for in one funding round per year
- The catchment or watercare group applying has their own vision and values which should align with OCC vision
- All funding from OCC is GST exclusive
- Successful groups must be happy for OCC to promote their group
- All applications are assessed and ranked against the OCC funding assessment (outlined above)
- Grant funds will be transferred to recipients nominated bank account upon receipt of invoice
- Final funding decisions will be at the sole discretion of the OCC committee
- Any unspent funds will be reimbursed, within a reasonable time to OCC after 12 months from the funding agreement date, unless another agreement is reached (at the discretion of OCC committee)
- Groups who are successful are to provide their best contact information to OCC, for ease of communications between the two parties

OCC coordinators are available to discuss and support any ideas with catchment groups and help in the planning of applications

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