



## OCC Direct Group Funding Application Form

Guideline application amount \$10,000 per annum

Group Name: \_\_\_\_\_

Primary Contact: \_\_\_\_\_

Secondary Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Land line & Mobile No: \_\_\_\_\_

Email: \_\_\_\_\_

What is your group's status? (please circle or state one of the options)

Informal      Inc Society      Not For Profit Trust      Company      Other \_\_\_\_\_

Do you require OCC to house the administration of finances? (Please circle) Y / N

Describe the purpose for your application. What will the funding be put towards?

Is this a new or existing role for your group? (Please circle) NEW      EXISTING

Please use the table below to show your budget for this funding.

Eg. Personnel costs per hour & planned hours per 12 month period

OCC Fund to be used for:	Cost per hour	Amount p/a	Total





Describe what the expected outcomes will be if the above is granted.

Please provide a plan to outline how your group will demonstrate success if the application is approved (e.g. *number of events, increased catchment community engagement, engagement with experts, project work undertaken*)

Does your group have funding from elsewhere that will also support your group to achieve the outcomes described above?

*If yes, please provide details:*





## Funding Details

	Amount	Status
OCC funds applying for		Applying
Group contribution (e.g. In kind, Subs or membership)		
<b>Other funding</b>		
Other		
Total		

## Communications

Does your group use social media? Y / N

If yes, please provide an address or page name \_\_\_\_\_

Is your group receiving support from any other organisations? E.g. Beef & Lamb NZ, NZ Landcare Trust Y / N

If yes, please provide details \_\_\_\_\_

Your signature below indicates that you understand the T&C for this funding. (see last page)

Signature \_\_\_\_\_

Date \_\_\_\_\_

OCC coordinators are available to discuss and support any ideas with catchment groups and help in the planning of applications.

Email: [anna.robinson@otagocatchments.co.nz](mailto:anna.robinson@otagocatchments.co.nz) or [sam.dixon@otagocatchments.co.nz](mailto:sam.dixon@otagocatchments.co.nz)



## OCC Direct Group Fund Description

Description	Criteria	Costs	Reporting	Approval
Contestable fund, amount dependent on funds available and committee discretion. Guideline application amount \$10,000 per annum.	<p>Financing personnel for administration, group coordination, community engagement.</p> <p>Work alongside and with support from OCC facilitators</p>	<p>Costs for personnel only – this could be external contractors - e.g. Website design/ communication plan</p> <p>Copy of contractual agreement</p>	<p>Summary report (1-2 pages incl photos) of group achievements for the 12mth period</p> <p>Recognition of OCC in communications etc</p> <p>Stories and photos included in report</p> <p>Invitations to OCC to attend events/workshops</p> <p>Agreement for OCC to include group and achievements through our communications &amp; reporting</p> <p>Copy of financial reports or cashflow statements for the funding period</p>	<p>Approval at OCC committee level following recommendation from the OCC funding group</p>
<p>Annual Application windows</p> <p>1. Open May 1; Close May 30</p> <p>2. Open Nov 1; Close Nov 30</p>	<p>Active community engagement of the group should be demonstrated.</p> <p>Group’s application to align with OCC vision and to show benefit for all members.</p>			
Possible re-application annually with co-funding preferred.	<p>Show why &amp; how direct funding will benefit the group.</p> <p>A group plan with measurable outcomes – e.g. numbers of events, or success with community. How many hours will this funding cover?</p>			
Potential for OCC to house funding on behalf of group.				

## Terms & Conditions

- Funding is for a 12 month period and can be applied for once in one funding round per annum.
- The catchment or water care group applying ideally has their own vision and values which should align with the OCC objectives and vision (see above).
- All funding from OCC is GST exclusive.
- Successful applicant groups must be happy for OCC to promote their group & work
- All applications are assessed and ranked against the OCC funding criteria (outlined above)
- Grant funds will be transferred to recipients’ nominated bank account upon receipt of invoice
- Final funding decisions will be at the sole discretion of the OCC committee
- Any unspent funds will be reimbursed to OCC after 12 months of successful application for future OCC funding, unless another agreement is reached (at the discretion of OCC committee)
- Groups who are successful are to provide their best contact information to OCC, for ease of communications between the two parties.



OCC is funded by ORC & MPI



Ministry for Primary Industries  
Manatū Ahu Matua



APPLICATION FOR DIRECT GROUP FUNDING  
Guideline application amount \$10,000 per annum



OTAGO CATCHMENT  
COMMUNITY INC